

1 Sponsored by: Councilmembers Ryan Mello and Jani Hitchen  
2 Requested by: County Council  
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## 6 **ORDINANCE NO. O2024-516**

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9 **An Ordinance of the Pierce County Council Directing the Notice of Funding**  
10 **Availability Process Set Forth in Chapter 2.111 of the Pierce**  
11 **County Code (PCC), "Notice of Funding Availability," Be**  
12 **Utilized When Soliciting Applications and Awarding Funding**  
13 **from the Housing and Related Services Fund; and Amending**  
14 **PCC 4.48.020 S., "Housing and Related Services Fund."**  
15

16 **Whereas**, the Pierce County Council (Council) established the Notice of Funding  
17 Availability Process pursuant to Ordinance No. 2023- 67 and codified this process as  
18 Chapter 2.111 of the Pierce County Code (PCC), "Notice of Funding Availability  
19 Process"; and  
20

21 **Whereas**, the Notice of Funding Availability Process provides a uniform process  
22 applicable to the administration and award of certain funding opportunities in the interest  
23 of prudent stewardship of public funds and transparency in the administration and  
24 award of grant dollars; and  
25

26 **Whereas**, PCC 2.111.030, "Procedure for Funding Availability", provides that the  
27 Council will direct the use of this process to funding opportunities by separate  
28 ordinance; and  
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30 **Whereas**, the Council desires to direct that the Notice of Funding Availability  
31 Process be used for funding opportunities made through Housing and Related Services  
32 Fund; and  
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34 **Whereas**, amendments to PCC 4.48.020 S., "Housing and Related Services  
35 Fund", are necessary; **Now Therefore**,

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37 **BE IT ORDAINED by the Council of Pierce County:**  
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39 Section 1. The Pierce County Council hereby directs that the Notice of Funding  
40 Availability Process set forth Chapter 2.111 of the Pierce County Code, "Notice of  
41 Funding Availability Process," be utilized when soliciting applications and awarding  
42 funding from the Housing and Related Services Fund.  
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1 Section 2. PCC 4.48.020 S., "Housing and Related Services Fund," is hereby  
2 amended as shown in Exhibit A, which is attached hereto and incorporated herein by  
3 reference.

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5  
6 PASSED this 9<sup>th</sup> day of April, 2024.

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8  
9 ATTEST:

PIERCE COUNTY COUNCIL  
Pierce County, Washington

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11  
12 Denise D. Johnson  
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14 **Denise D. Johnson**  
15 Clerk to the Council

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19 **Bruce F. Dammeier**  
20 Pierce County Executive  
21 Approved  Vetoed \_\_\_\_\_, this  
22 9<sup>th</sup> day of April,  
23 2024.

24  
25 Date of Publication of  
26 Notice of Public Hearing: March 29, 2024

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28 Effective Date of Ordinance: May 3, 2024  
29



Only those portions of Section 4.48.020 that are proposed to be amended are shown.  
Remainder of text, tables, maps and/or figures is unchanged.

**4.48.020 Special Revenue Funds.**

*S. Housing and Related Services Fund.*

- 1. *Creation.* There is created a fund known as the Housing and Related Services Fund which shall consist of tax revenues deposited into the fund pursuant to Ordinance No. 2022-81s and PCC 4.28.200, plus any other investment or other income to the fund.
- 2. *Use of Fund.* Pierce County may use distributions from the Housing and Related Services Fund as authorized by RCW 82.14.530, and the Council may periodically establish funding priorities through resolution or the biennial budget.

The Human Services Department, in collaboration with the Pierce County Community Development Corporation, the Behavioral Health Advisory Board, the Comprehensive Plan to End Homelessness Implementation Advisory Board, or successor organizations and community partners, shall create a six-year advisory expenditure and implementation plan based on the allowed uses of the fund, the Council's identified priorities, and the goals and strategies contained in the 2022 Pierce County Housing Action Strategy adopted by Resolution No. R2022-162s, or the County's most recent housing plan, the Comprehensive Plan to End Homelessness adopted by Resolution No. R2022-22s, or the County's most recent plan addressing homelessness, and the most recent Behavioral Health Improvement Plan. The advisory plan must describe the Human Services Department's process for consulting with the above-referenced advisory boards or successor organizations to evaluate the funding applications and detail the annual costs to the Human Services Department for administering the fund.

By December 1, 2023, the Human Services Department must present the advisory plan to the Council for review and adoption by resolution or ordinance. The advisory plan must be updated biennially by July 1 in odd years, and these biennial updates must also be submitted to the Council for review and adoption.

The advisory plan must account for the following factors as evident from the current data: the need for various types of housing by various populations, the need in various localities within Pierce County, the availability of capable development and service organizations to effectively use the financing, and the opportunities to use the county's financing to leverage financing from other sources.

To the extent practicable, the initial advisory plan must incorporate the Council's policy goals to:

- a. Attract affordable housing development and preservation and permanent supportive housing throughout the County;
- b. Address the racial and rural wealth gap through increasing homeownership; and
- c. Dedicate up to:
  - (1) 30 percent of the funds to projects serving individuals whose income is at or below 30 percent of the area median income;
  - (2) 50 percent of the funds to projects serving individuals whose income is between 30 and 60 percent of the area median income; and



1 (3) 20 percent of the funds to housing-related services and behavioral health  
2 treatment facilities and related programs.

- 3 3. *Expenditures.* This fund is subject to the Notice of Funding Availability Process set  
4 forth in Chapter 2.111 PCC. ~~The Human Services Department shall solicit funding~~  
5 ~~applications and provide recommendations for uses of this fund to the Council in~~  
6 ~~written memorandum and e~~Expenditures shall be authorized by resolution or  
7 ordinance of the Council.

8 To the extent practicable, the Human Services Department shall use the advisory  
9 plan to guide their funding recommendations and shall consult with the Pierce  
10 County Community Development Corporation to evaluate affordable housing  
11 funding applications, the Behavioral Health Advisory Board to evaluate behavioral  
12 health related and supportive services funding applications, and the Comprehensive  
13 Plan to End Homelessness Implementation Advisory Board, or successor  
14 organization, to evaluate funding applications for projects aimed at preventing  
15 homelessness or serving individuals experiencing homelessness.

16 All expenditures from the fund must be approved by the Council.

- 17 4. *Oversight.* Beginning July 1, 2025, and every two years thereafter, the Human  
18 Services Department shall develop and submit to the Council a biennial performance  
19 report reflecting priorities and strategies, describing accomplishments and outcomes  
20 achieved, outlining specific deliverables and action steps for the next biennium, and  
21 setting and tracking performance measures by the uses of the fund. These biennial  
22 performance reports may be submitted with the biennial updates to the advisory plan.
- 23 5. *Performance Audit.* By April 1, 2030, and every six years thereafter, the  
24 Performance Audit Committee established under Chapter 1.26 PCC shall complete a  
25 comprehensive assessment of all the projects, services and programs receiving  
26 funding from the fund.
- 27 6. *Required Council Review.* No later than May 1, 2030, and every 10 years thereafter,  
28 the Council shall hold a public hearing to consider public input regarding the  
29 continued need for the tax collected pursuant to PCC 4.28.200. The Finance  
30 Department shall submit a report to the Council, which includes an accounting of all  
31 funds collected and expended. The Human Services Department shall submit a  
32 report to the Council which includes the number of units developed or preserved,  
33 populations served and other impact the investments have made in implementing the  
34 Comprehensive Plan to End Homelessness, the Behavioral Health Improvement  
35 Plan, and the Housing Action Strategy and their successive planning documents.
- 36 7. *Excess Monies.* Any unexpended funds remaining at the end of any budget year shall  
37 be carried forward from year to year and not be transferred to the general fund or  
38 otherwise lapse.

